

ENROLMENT FORM FOR COURSES AND SESSIONS

Please complete for all persons attending. This is not a booking form, please ensure you have firstly booked.

Participants full name:		Date of birth: DD / MM / YYYY
Parents name (if participant is under 16):		
Tel No. 1 (parent if participant is under 16):	Tel No.2 (parent if participant is under 16):	
Email (parent if participant is under 16):		

Emergency Contact Details	
Name 1:	Name 2:
Telephone:	Telephone:

Please complete the following information – if you are not sure please discuss with the coach / teacher or a member of staff.

Course / session description:
Course / session date(s):
British Tennis Membership (BTM) number (if applicable):
If attending a tennis course / session, you can set up a BTM by visiting www.lta.org.uk/member

Does the participant have any support requirements or medical information that we need to be aware of? If yes, please continue overleaf or on a separate sheet, and speak to an instructor / coach / member of staff.	Yes	No
First Aid qualified staff will treat customers where required and possibly accompany any participant under 16 if hospital treatment is needed. Please discuss with us if you have any questions or concerns.		
We sometimes take photos / videos of courses / sessions for promotional reasons and skill development. Please tick this box if you agree to us doing so of you.		

Signature:	Date: DD / MM / YYYY
Name of person signing (if participant is under 16):	

Terms and Conditions: Please read the Terms and Conditions of using the sports facilities which are available from reception. It is important that we have the correct information for the participants in the course / session. We reserve the right to cancel / amend courses / sessions. Please ensure you book before handing this form in. Visit the specific information online or from the staff / sports facility regarding suitable clothing, timing, car parking, drinks etc.

Data Protection Notice: The University of Exeter is a data controller and is committed to protecting your personal data and working in accordance with relevant data protection legislation. The information gathered in this form is important to ensure we have the correct information about customers registered on our courses / sessions for health and safety and communication purposes. It is important that the instructors / coaches are aware of medical information that may affect your participation in the activity to ensure necessary support can be given. It is important to have contact information in the event of an emergency or to update you about changes to times / cancellation of booked activities. This form will be available to the coaches / instructors for the duration of the activity and the information will be added to our Leisure Management System. No personal information is shared with or sold to any organisation and is only used for the administration of your custom with us. For more information please view our website.

Further comments: